

*LEITSC Governance Meeting
September 4, 2008*

In attendance:

Morris Roberson
Joe Akers
Sheriff Paul Fitzgerald
Fred Wilson
Chief Larry Boyd
Dr. Craig Fraser
Chief Greg Browning

Heather Ruzbasan Cotter
Captain Scott Edson
Mike Lyons
Paul Wormeli
Sergeant Bennet Bolton
Kortni Clemmons
Bill Albright

Meghann Tracy
Chris Traver
Deputy Chief Dan Murray
Ed Waigand
Mike Fergus
Alexandria Clause

1. Opening and Welcome Remarks –Morris Roberson, LEITSC Chair

- a. Introductions

2. BJA Update -Chris Traver, BJA

- a. Review of LEITSC Strategic Planning Exercise
 - i. Vision and original purpose of LEITSC has matured and discussion begun for long term planning of LEITSC future
 - ii. Need to secure funding sustainability outside of the federal funding cycle
 - iii. Identify new areas LEITSC can address and have LEITSC engage in other BJA supported activities
- b. Discretionary Funding
 - i. Discretionary funding is still limited, but BJA is doing what it can to keep supporting projects
 - ii. Waiting to hear on Byrne funding process
- c. Leverage associations to “make the case” that LEITSC is indispensable.
 - i. Clarify vision first, then identify and develop potential projects and programs?

3. LEITSC Strategic Plan Report Out and Discussion – Morris Roberson

- a. Strategic Planning exercise took place on September 3, 2008, facilitated by Roaming Intelligence
 - i. Report to be released in 2-3 weeks
 - ii. Review suggestions of report prior to next Council meeting via working group

4. LEITSC Survey – Dr. Craig Fraser

- a. PERF is currently conducting a survey to find out how agencies are using the standard functional specifications or if they have even heard of LEITSC
 - i. Stratified by agency size, 2 waves
 - ii. Expect to have the results back by the end of this month with a report out in early October
 - iii. Consideration given to sharing survey results with industry
 - iv. IJIS surveying industry to identify how many CAD/RMS providers there are (there are roughly 150 companies)
 - v. PERF and IJIS to reach out to collaborate
- b. Discussion
 - i. Consultant community outreach required

- ii. Develop a conforming products list (CPL) of vendors who conform to standards
 - a. considerations:
 - i. Cost of certify (e.g. To certify for Microsoft is roughly \$150,000)
 - ii. Very difficult to mandate compliance
 - iii. Should look at the RFP process and results
 - iv. Create working group to look at this area
 - v. Suggestion made that this CPL be included in the Pre-RFP checklist

4. LEITSC Project Update

- a. LEITSC IEPDs are currently being implemented in Hennepin County and Fairfax County and will be obtaining feedback and lessons learned
- b. Recent Technical Assistance requests
 - i. Cherry Hill (NJ) Police Department, PCCD and PACP, and LASD
- c. Overview of User Guide and CAD/RMS Assessment Tool

5. Mike Fergus IACP Technology Technical Assistance Program (TTAP)

- a. Overview of TTAP and previous training focus areas
- b. Five areas of technology identified by a member survey conducted during 2002 IACP annual conference
- c. Technology Desk Reference (TDR) is currently being updated with updates available on website to facilitate replacement of previous sections
- d. TechBytes newsletter with each issue focused on TDR technology sections
- e. Planning series of training programs based on CAD/RMS technology
 - i. Who are the people who need assistance with this?
 - ii. Tailor training class to attendees' needs
 - iii. Survey created to find out more specific and would like LEITS Council feedback on survey

6. N-DEx Update

- a. Incremental Deployment with new IEPDS for Increment 2
- b. N-DEx IEPD 2.0
- c. Incarceration/Booking IEPD
- d. LEXS 3.1
- e. Increment 1 IEPDs
- f. N-DEx IEPD 1.0
- g. N-DEx Bundle
- h. Developed MO tables based on what they had seen for IEPDs
- i. Not standardized across the country
- j. Increment 2 roll-outs
- k. NIBRS extract
 - a. N-DEx will do the extract for certified agencies who request it, resulting in agencies not having to input the same information into multiple systems
- l. One sign-on
- m. Bureau of Prisons currently largest contributor to system – over 5 million hits
- n. DOD is currently trying to create a One DOD – similar to One DOJ

7. IJIS Update – Mike Lyons

- a. Reviewed strategic plan and vision/focus earlier this year
 - i. Six Missions:
 - a. Detect deter and prevent crime and terrorism
 - b. Protect the innocent and provide comfort to victims
 - c. Improve the quality of justice and public safety
 - d. Reduce the impacts of crime, terrorism, and natural disasters
 - e. Maintain safety and order in our communities
 - f. Seek a better business environment where: firms can do well while serving the public interest; interactions between government and industry are founded upon value and respect
 - b. NIBRS/N-DEx Advisory Committee
 - i. Charter
 - a. Provide a consolidate voice and ear of industry in support of FBI
 - b. Assist industry in responding to the needs of state and local law enforcement agencies in meeting national incident based reporting requirements
 - ii. Major initiatives
 - a. Promotion of the standardization and universal use of the N-DEx IEPD
 - b. Educate industry on FBI CJIS policy as it related to NIBRS and N-DEx programs
 - c. Actively participate in APB meetings
 - d. Monitor the activities of the IJIS instates N-DEx deployment cost model project
 - e. Collaborate with client agencies in the adoption of N-DEx
 - c. IJIS Public Safety Technical Standards Committee (IPSTSC)
 - i. Charter
 - a. Review, comment and make recommendations to practitioners on functionality and technology that will improve the capabilities of public safety IT systems
 - b. Provide advice counsel and support to the IJIS board and committees
 - c. Represent the ii and industry at appropriate seminars, meetings, and training program sot education practitioners and industry on new trends and technologies
 - d. Provide industry representatives to serve on committees and other national working groups as requested
 - ii. Key initiatives
 - a. White paper: define NIEM compliance
 - b. Position paper: endorse N-DEx incident and arrest IEPDs as a standard for RMS incident and arrest exchanges
 - c. Position paper support states in the use of FBI N-DEx exchange standard
 - d. White paper benefits of standardization of interface/exchanges
 - e. Position paper: recognizing the need for standards and practical examples of their use
 - d. Questions:
 - i. Is there a tipping point for industry in adopting functional specifications
 - o It depends on each company but it is really driven by agencies and what they demand in their RFP
 - o There is also a cost – it is much easier for larger companies to make the changes and may change the makeup of the industry

9. LEITS Council and Staff Liaisons

- a. Grant Closeout
 - i. Final invoices due September 30, 2008.
 - ii. \$140k remaining through Sept 09
- b. Strategies Discussed:
 - i. Make our case to BJA
 - ii. What's the next big thing?
 - iii. Have association directors go to BJA with ideas
 - iv. Case studies
 - v. Schedule another meeting within the next few months after results from the strategic planning meeting received
 - vi. BA to reach out to COPS with a CAD/RMS maintenance concept paper. Other potential topics could include: Mobile Computing, Digital evidence, Development of a compliance measurement, and ALPR
 - vii. Vendor survey
- c. Marketing opportunities
 - i. Need to identify other funding opportunities (Mayors, funding agencies, etc)
 - ii. articles